



OVERVIEW AND SCRUTINY COMMITTEE

Meeting to be held in Committee Rooms 6&7, Civic Hall, Leeds LS1 1UR on
Monday, 2nd July 2007 at 11.00 am

MEMBERSHIP

Councillors

- P Grahame (Chair) - Cross Gates and Whinmoor
- B Anderson - Adel and Wharfedale
- S Bentley - Weetwood
- B Gettings - Morley North
- S Golton - Rothwell
- T Hanley - Bramley and Stanningley
- A Harrison - Garforth and Swillington
- W Hyde - Temple Newsam
- E Minkin - Kirkstall
- R Pryke - Burmantofts and Richmond Hill

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224 3209

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Peter Marrington
Tel: 3951151

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>CALL-IN OF A DECISION - BRIEFING PAPER</p> <p>To receive and consider the attached report of the Head of Scrutiny and Member Development.</p>	1 - 4

Item No	Ward	Item Not Open		Page No
7	Gipton and Harehills		<p>REVIEW OF CALL-IN DECISION - EAST (INNER) AREA COMMITTEE - WELL-BEING FUND - SUPPORT TO RADIO ASIAN FEVER</p> <p>In accordance with the Scrutiny Procedure Rules, to review the decision of the East (Inner) Area Committee to support, in principle, the request for £25,000 funding (from the Gipton and Harehills Ward capital pot) to Radio Asian Fever.</p> <p>Enclosed are:-</p> <ul style="list-style-type: none"> • Cover report from Head of Scrutiny and Member Development • Copy of Call-in request form • Copy of Decision Schedule for the East (Inner) Area Committee meeting held on 13th June 2007 • Copy of Design and Cost report from East Leeds Area Management considered on 11th October 2006. 	5 - 14
8			<p>OUTCOME OF CALL-IN</p> <p>In accordance with the Scrutiny Procedure Rules, to consider the Committee's formal conclusions and recommendation(s) arising from the consideration of the Called-In decision.</p>	

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Report of the Head of Scrutiny and Member Development

Overview and Scrutiny Committee

Date: 2nd July 2007

Subject: CALL IN OF DECISION – BRIEFING PAPER

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 INTRODUCTION AND BACKGROUND

- 1.1 In accordance with the Council's Constitution, an executive decision taken by an Area Committee has been Called In.¹ The background papers to this particular decision are set out as a separate agenda item and appropriate witnesses have been invited to give supporting evidence.
- 1.2 This report advises the Overview and Scrutiny Committee on the procedural aspects of Calling In the decision.

2.0 REVIEWING THE DECISION

- 2.1 The process of reviewing the decision is as follows:
- Members who have requested the Call In invited to explain their concern/reason for Call In request.
 - Relevant Officer(s) asked to explain decision.
 - Further questioning from the Committee as appropriate.

¹ Scrutiny Board Procedure Rules Paragraph 21

3.0 OPTIONS AVAILABLE TO THE BOARD

- 3.1 Having reviewed the decision, the Overview and Scrutiny Committee will need to agree what action it wishes to take. In doing so, it may pursue one of three courses of action as set out below:

Option 1- Release the decision for implementation

- 3.2 Having reviewed this decision, the Overview and Scrutiny Committee may decide to release it for implementation. If Overview and Scrutiny Committee chooses this option, the decision will be immediately released for implementation and the decision may not be Called In again.

Option 2 - Recommend that the decision be reconsidered.

- 3.3 The Overview and Scrutiny Committee may decide to recommend to the decision maker that the decision be reconsidered. If the Overview and Scrutiny Committee chooses this option a report will be submitted to the decision maker.
- 3.4 In the case of a delegated decision, the report of the Scrutiny Board will be submitted to the appropriate Officer within three working days of this meeting. The Officer will reconsider his/her decision and will publish the outcome of his/her deliberations on the delegated decision system. The decision may not be Called In again whether or not it is varied.

Option 3 - Recommend that the decision be reconsidered and refer the matter to full Council if recommendation not accepted.

- 3.5 This course of action would only apply if the Overview and Scrutiny Committee determined that a decision **fell outside the Council's Budget and Policy Framework** and this determination were confirmed by the Council's Section 151 Officer (in relation to the budget) or Monitoring Officer (in relation to other policies).
- 3.6 If, at the conclusion of this meeting, the Overview and Scrutiny Committee forms an initial determination that the decision in question should be challenged on the basis of contravening the Budget and Policy Framework, then confirmation will subsequently be sought from the appropriate statutory officer.
- 3.7 Should the statutory officer support the Overview and Scrutiny Committee's determination, then the report of the Overview and Scrutiny Committee will be presented in the same manner as for Option 2. If the decision maker accepts the recommendation of the Overview and Scrutiny Committee in these circumstances, then the revised decision will be published in the same manner as for Option 2 and the decision may not be Called In again. If, however, the decision maker does not accept the recommendation of the Overview and Scrutiny Committee, then the matter will be referred to full Council for final decision. Decisions of full Council may not be Called In.
- 3.8 Should the appropriate statutory officer not confirm that the decision contravenes the Budget and Policy Framework, then the report of the Overview and Scrutiny Committee would normally be progressed as for Option 2 (i.e. presented as a recommendation to the decision taker) but with no recourse to full Council in the event that the decision is not varied. As with Option 2, no further Call In of the decision would be possible.

3.9 However, the Overview and Scrutiny Committee may resolve that, if the statutory officer does not confirm contravention of the Budget and Policy Framework, then it should be released for implementation in accordance with Option 1.

4.0 FAILURE TO AGREE ONE OF THE ABOVE OPTIONS

4.1 If the Overview and Scrutiny Committee, for any reason, does not agree one of the above courses of action at this meeting, then Option 1 will be adopted by default, i.e. the decision will be released for implementation with no further recourse to Call In.

5.0 FORMULATING THE COMMITTEE'S REPORT

5.1 If the Overview and Scrutiny Committee decides to release the decision for implementation (i.e. Option 1), then the Scrutiny Support Unit will process the necessary notifications and no further action is required by the Board.

5.2 If the Overview and Scrutiny Committee wishes to recommend that the decision be reconsidered (i.e. Options 2 or 3), then it will be necessary for the Overview and Scrutiny Committee to agree a report setting out its recommendation together with any supporting commentary.

5.3 Because of the tight timescales within which a decision Call In must operate, it is important that the Overview and Scrutiny Committee's report be agreed at the meeting.

5.4 If the Overview and Scrutiny Committee decides to pursue either of Options 2 or 3, it is proposed that there be a short adjournment during which the Chair, in conjunction with the Scrutiny Support Unit, should prepare a brief statement proposing the Overview and Scrutiny Committee's draft recommendations and supporting commentary. Upon reconvening, the Overview and Scrutiny Committee will be invited to amend/ agree this statement as appropriate (a separate item has been included in the agenda for this purpose).

5.5 This statement will then form the basis of the Overview and Scrutiny Committee's report (together with factual information as to details of the Called In decision, lists of evidence/witnesses considered, Members involved in the Call In process etc).

5.6 The Overview and Scrutiny Committee is advised that there is no provision within the Call In procedure for the submission of a Minority Report.

6.0 RECOMMENDATION

6.1 The Overview and Scrutiny Committee is asked to note the contents of this report and to adopt the procedure as detailed within it.

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Report of the Head of Scrutiny and Member Development

Overview and Scrutiny Committee

Date: 2nd July 2007

Subject: REVIEW OF CALL IN DECISION – EAST (INNER) AREA COMMITTEE – WELL-BEING
FUND-SUPPORT TO RADIO ASIAN FEVER

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 INTRODUCTION AND BACKGROUND

1.1 This paper presents the background papers to a decision which has been Called In in accordance with the Council's Constitution.¹

1.2 Papers are attached as follows:

- Copy of completed Call In request form
- The Area Committee Notice of Decisions Eligible for Call In.
- Previous reports considered by Area Committee on this matter

1.3 The Area Committee meeting report of 11th October shown as Appendix 3 was the first consideration of this issue by the Area Committee. At this meeting it was agreed "that approval be deferred pending the outcome of requests for funding from other area committees and further consultation with Members".

1.4 The matter was discussed again at the Area Committee meeting of 6th December 2006. At this meeting Members resolved to withdraw the 'in principle' approval of Gipton and Harehills Capital Funds for Radio Asian Fever.

1.5 At its meeting on 13th June 2007 this matter was considered again by the Area Committee. The Committee resolved the following;

That support for the request for £25,000 funding (from the Gipton and Harehills Ward capital pot) to Radio Asian Fever be given in principle, subject to a report being prepared by the Acting Area Manager outlining the purpose for which the funding is being sought and the outputs against which the use of the funding can be monitored.

¹ Scrutiny Board Procedure Rules Paragraph 21

The Committee noted the apparent urgency in which a decision regarding these funds is required, in order to secure ERDF funding, and agreed that the Director of Environment and Neighbourhoods be asked to formally take the decision after consideration of the report referred to above, and following consultation with the Gipton and Harehills Ward Members and the Chair.

- 1.6 At the time of agenda despatch the report requested by Area Committee on 13th June 2007 was not available.
- 1.7 Appropriate witnesses have been invited to attend the meeting in order to explain the decision and respond to questions.

2.0 RECOMMENDATION

- 2.1 The Overview and Scrutiny Committee is asked to review this decision and to determine what further action it wishes to take.

CALL IN REQUEST

A Call In request may be made by two Members of the Overview and Scrutiny Committee from different political parties.

Date of decision publication: 15 JUNE 2017
Delegated decision ref: Item 16 or
Executive Board Minute no: n/a or
Area Committee Name and decision ref: INNER EAST
Decision description: GRANT OF £25,000 TO RADIO ASIAN
FEWER SUBJECT TO SOME CONDITIONS

The following signatories request that the above decision be called in.

1) Signature [Signature] Group Liberal Democrat
Print name R D PRYKE
Reasons for Call In INSUFFICIENT SUPPORTING INFORMATION
GIVEN TO AREA COMMITTEE MEMBERS AND SUPPORT OFFICERS
WHICH MAKES THE POTENTIAL GRANT OF MORE THAN 50% OF
THE WARD'S WELLBEING BUDGET DISPROPORTIONATE. FULLER INFO NEEDED FIRST

2) Signature [Signature] Group M. B. I.
Print name ROBERT WILLIAM GETTINGS
Reasons for Call In (if different from above)
AS ABOVE.

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Notice of Decisions Eligible for Call-in

Contact:	Andy Booth
e-mail:	andybooth@leeds.gov.uk
Direct Line:	(0113) 247 4356
Fax:	(0113) 3951 599

**East Inner
Area Committee**

**Meeting held on
Wednesday, 13th June 2007**

**Deadline for Call in 5pm on
Friday, 22nd June 2007**

Page 9

Agenda Item	Relevant Scrutiny Board for call-in	Decision
Item 12 – Area Functions Schedule 2007/08	Overview & Scrutiny	That the updated Area Functions Schedule for 2007/08 be noted; in particular the additional one-off £50,000 Wellbeing (Revenue) Funds and new responsibilities for Community Centres.
Item 13 – Community Centres – Development of Charging Policy	Overview & Scrutiny	<ol style="list-style-type: none"> (1) That the development of a Charging and Discount Policy, based on the broad principles outlined in the report be approved. (2) That a working group consisting of one Elected Member from each ward and nominated Co-opted Members be established to produce a detailed charging and discounts policy for Inner East Leeds Community Centres, to be brought back to the September meeting of the Area Committee for approval. (3) That a 3 month community and user consultation period following approval of the policy with a view to implementation from April 2008 be built in.
Item 16 – Well-Being Fund	Overview & Scrutiny	<ol style="list-style-type: none"> (1) That funding of £2,550 from the Gipton and Harehills capital pot for the Foundry Drive community garden be approved. (2) That funding of £2,350 from the Burmantofts and Richmond Hill capital pot, to be financed from the unspent 2006/07 Wellbeing (Capital) budget be approved. (3) <i>That support for the request for £25,000 funding (from the Gipton and Harehills Ward capital pot) to Radio Asian Fever be given in principle, subject to a report being prepared by the Acting Area Manager outlining</i>

		<p><i>the purpose for which the funding is being sought and the outputs against which the use of the funding can be monitored.</i></p> <p><i>The Committee noted the apparent urgency in which a decision regarding these funds is required, in order to secure ERDF funding, and agreed that the Director of Environment and Neighbourhoods be asked to formally take the decision after consideration of the report referred to above, and following consultation with the Gipton and Harehills Ward Members and the Chair.</i></p>
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NB1 For further information on any of the above items, please contact the report author, or John Woolmer, Acting Area Manager, on (0113) 2143235

NB2 For advice on calling in a decision, please contact the Head of Scrutiny and Member Development, Peter Marrington on (0113) 395 1151



LEEDS
CITY COUNCIL

Design & Cost Report

AGENDA ITEM NO.:
DCR Clearance No. <i>(This will be allocated by Capital Control Finance.)</i>

Capital Scheme No:
Parent Scheme No:

APPENDIX 2

REPORT OF Anna Turner

REPORT TO East (Inner) Area Committee

SUBJECT : Radio Asian Fever - £20,000

Electoral Wards Affected : Gipton and Harehills	Specific Implications For : Ethnic Minorities <input type="checkbox"/> Women <input type="checkbox"/> Disabled People <input type="checkbox"/>
Executive Board Decision <input type="checkbox"/>	Eligible for Call In <input checked="" type="checkbox"/> Not eligible for Call In <input type="checkbox"/> <i>(details contained within the report)</i>

1.0. PURPOSE OF REPORT

The purpose of this report is to:

- a) obtain approval from The East (Inner) Area Committee to the grant £20,000 towards the set-up costs for Radio Asian Fever.

2.0. BACKGROUND

Radio Asian Fever (RAF), will be broadcasting under a full-time five year Community Radio Licence awarded by OFCOM from January 2007. It will deliver 18 hours of live broadcast and 6 hours of recorded programming every day of the year once on air.

Asian Fever, once operational, will create the equivalent of 5 new full-time posts from within the target community to run the project. It aims to:

- > Develop and produce informative, educational and entertaining programmes that are pertinent to the needs of the community. Asian Fever will be produced and delivered by the community for the community in the various community languages and English. The station will work in partnership with mainstream service providers including voluntary/community groups and organisations in its programming.
- > Be the platform for local communities to air their views and concerns, to enable them to access and take up services effectively.
- > Enable service providers and wider communities to interact and participate with all South Asian communities in the city.
- > Provide work placement and volunteering opportunities for all, including Training Opportunities at the station for a minimum of 96 adult members of the community in the first year, (a minimum target of 25% participation by women is in place).

ORIGINATORS NAME: Anna Turner	DATE: 2.10.06
TELEPHONE NUMBER: 0113 – 2143234	FAX NUMBER: 0113 - 2143239

- > Positively involve disadvantaged/disengaged young people in radio through training and volunteering opportunities, providing them with the skills and confidence to broadcast and to interact with the community and decision-makers.
- > Act as a springboard for local talent of all ages, (singers, bands, comedians and poets) as well as showcase international artists for local audiences.

Radio Asian Fever works in partnership with a wide range of other organisations to further its community aims, as briefly described below.

- > It promotes Healthy Living by working with Healthy Living Centres and P.C.T's to design develop, produce and deliver programmes on health issues prevalent in the South Asian Communities including diabetes, Heart Diseases, Mental Health issues and many more.
- > It aims to increase employability of community members (with Jobcentre Plus) to increase access to and enable uptake of jobs and training opportunities.
- > Improving family relations are highlighted by working with educational institutes, Black Mental Health, Drugs and Substance misuse Organisations, Domestic Violence and community safety teams of WYPA.
- > Local Citizens Advice Bureau's provide on air and in-house surgeries on Welfare and Benefits, Housing, Debt, asylum / refugee and immigration advice etc.
- > Community relations are developed by working with the wider communities on cross-cutting themes to remove barriers and build harmonious communities. This will be through celebrating (in an informative manner) the various community identities and cultures.

The set-ups costs for the new station are £300k. This will pay for specialist broadcasting equipment, building work to their base at 229 Roundhay Road (lease secured) and other one-off set up costs.

A bid has been made for ERDF and Big Lottery Funds. The ERDF requires match. The project has a potential funding shortfall of £40k – for which it is seeking Leeds City Council support.

Although the project is aimed at the city's South Asian population, because the base is in Harehills and immediate opportunities for community involvement will be local, the Inner East Area Committee is being asked to contribute £20k from its capital Well-being budget with further £10k coming from SSCF.

It is hoped that any further shortfall will be met by other areas of the city with significant South Asian populations that would benefit from a community engagement tool through radio.

In terms of sustainability, a business plan has been developed with an aid of a consultant. The business plan helped gain the licence and supports the bids being made. The projections are for a decreasing reliance of revenue-grant with increased sponsorship income as the station establishes itself.

As part of a funding agreement that would accompany any award the Wellbeing budget, access to the radio by partner agencies wishing to engage with listeners would be facilitated by the station.

3.0 DESIGN PROPOSALS / SCHEME DESCRIPTION

The exact design plans will be available following the confirmation of the necessary funding. The project strategic plan is not yet available as we are still at a stage of raising the necessary finances.

4.0. CONSULTATIONS

The local Ward Members are supportive of the initiative and further discussions are in progress with the neighbouring Area Management Teams.

5.0 COMMUNITY SAFETY

Section 17 of the Crime and Disorder Act 1998 creates a general duty on the Council to take account of the community safety dimension in all of its work. All policies, plans and budgets need to be considered from the standpoint of their potential contribution to the reduction of crime and disorder.

The proposals contained in the report do have implications under Section 17 of the Crime and Disorder Act 1998 and it is intended that the programming will contribute towards the promotion of the community safety message.

6.0 RECOMMENDATIONS

The East (Inner) Area Committee is requested to approve the Grant of £20,000 to Radio Asian Fever to develop a base for its activities conditioned on the successful application to ERDF, SSCF and Big Lottery Funds. The monies should be from the Wellbeing Capital pot of Gipton and Harehills ward.

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